



# RENTAL APPLICATION CHECKLIST

**Date apartment is available:** \_\_\_\_\_ **Unit #** \_\_\_\_\_

**Things you will need to bring to complete and submit an application:**

- Certified cheque/money order for contract deposit in the amount of \$ \_\_\_\_\_ payable to “Service New Brunswick”
- Government photo ID (e.g. Driver’s license)
- Void cheque or bank print-out
- Proof of income (e.g. current paystubs, current bank statements, letter of employment, previous tax returns or confirmation on subsidy)
- Proof of other income or assets (HST, CCTB, savings, etc.)
- Present & previous landlords’ names, addresses, and phone numbers

**Please note that if your application is approved, you will be required to provide proof of tenant liability insurance in the amount of two-million dollars before you are able to obtain keys. You will also need to provide proof of hydro account setup with your local provider before your scheduled move-in date (if applicable).**

**If you require more information, please contact the on-site Resident Manager(s)**

\_\_\_\_\_ at \_\_\_\_\_